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ELECTION CORRESPONDENCE

November 28, 2019

To: Prospective Candidates for Broad Beach Geologic Hazard Abatement District (BBGHAD) Board of Directors.

RE: Special District (Vote-by-Mail) Election – March 20, 2020

Congratulations on your decision to run for public office. The enclosed information has been prepared to assist you with declaring candidacy for office of Board of Directors, unexpired Term, ending November, 2023.

Please refer to the Calendar of Events and Nomination Checklist to assist with completing the documents and determining the deadlines for candidacy. If someone else other than the candidate will receive, complete and/or submit the nomination documents; a completed Authorization Form is required (form enclosed).

Important note: To file for nomination, the following documents must be completed and returned together to the Elections Official **no later than Monday, December 23, 2019 at 5:00 p.m.**

- Declaration of Candidacy
- Ballot Designation Worksheet
- State of Economic Interest (Form 700)
- Candidate Intention Statement (Form 501)
- Candidate Statement Information Sheet
- Candidate Statement (Optional)

BBGHAD Staff is committed to providing election services in a manner that is fair, accessible and transparent.

Should you have any questions about the election process, please feel free to contact the Elections Official at (310) 686-8551.

Sincerely,

/Donesia Gause-Aldana/

Donesia Gause-Aldana

BBGHAD Elections Official

Broad Beach Geologic Hazardous Abatement District

SPECIAL DISTRICT VOTE-BY-MAIL ELECTION - MARCH 20, 2020

Calendar of Events

<i>Date(s)*</i>		
<i>3/20/2020</i>		
<i>Events/Tasks</i>		
From	To	<i>*Items due on Saturday, Sunday, or recognized holiday, are due to the Elections Official on the next business day.</i>
Oct 27, 2019 E-145 Sun		Board of Directors adopted Resolution No. <u>2019/06</u> calling the Special District Vote-by-Mail Election for three (3) seats.
Nov 28, 2019 E-113 Thu	Dec 23, 2019 E-88 Mon	Candidate Nomination Period -- Declaration of Candidacy is filed with the elections official. Candidate Statements must be filed at the same time as other nomination documents. The declarations and statements may be withdrawn, but not changed during the nomination period, and until 5 p.m. on the next business day following the close of the nomination period (E.C. 10510, 10511, 10540 and 13307).
Dec 23, 2019 E-88 Mon	Dec 28, 2019 E-83 Sat	Nomination Extension Period -- Non Incumbents -- If declaration for candidacy for three incumbents are not filed by the 88th day prior to the election, any landowner other than the incumbent shall have until 5 p.m. on the 83rd day to file nomination documents for the office (E.C. 10516).
Dec 31, 2019 E-80 Tue		Secretary of State to determine order of names on ballot -- Randomized Alpha Draw (E.C. 13113).
Dec 24, 2019 E-87 Tue	Jan 03, 2020 E-75 Fri	10 Calendar days public review of candidate's statements (E.C. 10513).
Jan 31, 2020 E-49 Fri		Campaign Finance Statement -- Semi Annual -- Last day to file semi-annual campaign finance statement for candidates and committees receiving contributions or making expenditures between July 1-Dec. 31, 2019.
Feb 10, 2020 E-39 Mon		1st Pre-Election Statement Due -- Last day to file 1st pre-election campaign statement (Form 460) covering the period 1/1/2020 through 2/4/2020 (G.C. 84200.8).
Feb 20, 2020 E-29 Thu	Mar 10, 2020 E-10 Tue	Ballot Information guide and vote-by-mail ballots mailed to all landowners during this period (E.C. 13303).
Mar 08, 2020 E-12 Sun		2nd Pre-Election Statement Due -- Last day to file 2nd pre-election campaign statement (form 460) covering the period 2/5/2020 through 3/3/2020 (G.C. 84200.8).
Mar 14, 2020 E-6 Sat	Mar 20, 2020 <i>E-day</i> <i>Fri</i>	Emergency Vote-by-Mail Period -- During this time landowners may request a replacement vote-by-mail ballot. The voter may designate an authorized representative to pick up and return the ballot (E.C.3021)
Mar 16, 2020 E-4 Mon		3rd Pre-Election Statement Due -- Last day to file 3rd pre-election campaign statement (form 460) covering the period 3/4/2020 - 3/14/2020 (G.C. 84200.8).
Mar 20, 2020 <i>E-Day</i> <i>Fri</i>		<i>ELECTION DAY.</i>
Mar 25, 2020 E+5 Wed	Mar 27, 2020 E+7 Fri	Completion of Official Canvass -- the official canvass will be completed within 7 days of the election.
Next regular Board Meeting TBD		Board to certify election results; and Elections Official administer the Oath of Office.
Jul 31, 2020 Fri		Campaign Finance Statement -- Semi Annual -- Last day to file semi-annual campaign finance statement for candidates and committees receiving contributions or making expenditures between March 14 - June 30, 2020.

NOMINATION FORMS AND CHECKLIST

Broad Beach Geologic Hazard Abatement District Friday, March 20, 2020

The following materials must be submitted to the Elections Official no later than Monday, December 23, 2019 at 5:00 P.M. in order to declare candidacy.

Description	Filing Requirements	Filing Deadline	Date Filed (For Candidate's Use)
Declaration of Candidacy	Must contain the signatures of candidate.	<u>Required:</u> <i>December 23, 2019 at 5 P.M.</i>	
Ballot Designation Worksheet	Form to assist the Elections Official in evaluating the appropriateness of your ballot designation.	<u>Required:</u> <i>December 23, 2019 at 5 P.M.</i>	
Statement of Economic Interests (Form 700)	Type or complete in black ink and present only those pages on which you have information to disclose.	<u>Required:</u> <i>December 23, 2019 at 5 P.M.</i>	
Candidate Intention Statement (Form 501)	Type or complete in black ink.	<u>Required:</u> <i>December 23, 2019 at 5 P.M.</i>	
Candidate's Statement Information Sheet	Complete and file at the time your nomination papers are filed.	<u>Required:</u> <i>December 23, 2019 at 6 P.M.</i>	
Candidate's Statement	Your statement is limited to no more than 200 words and must be submitted in electronic format along with a paper copy.	<u>Optional:</u> <i>If you choose to file, must be filed at same time as your Declaration of Nomination.</i>	
Statement of Organization (Form 410)	See guidelines for starting a committee	<u>File</u> within 10 days of receiving \$2,000.00.	
Recipient Committee Campaign Statement (Form 460)	See guidelines for starting a committee	<u>File</u> on February 10, 2019 if raised or spent \$2000 or more	
Officeholder and Candidate Campaign Statement (Form 470)	See guidelines for starting a committee	<u>File</u> \$2,000.00 has not been received on or before February 10, 2019.	

Elections Official Contact Information:

ELECTION OFFICIAL
EMAIL
PHONE

DONESIA L. GAUSE-ALDANA
Donesia4cityclerk@gmail.com
(310) 686-8551

AUTHORIZATION TO RECIEVE AND/OR FILE CANDIDATE NOMINATION DOCUMENTS

I, _____, candidate for the office
CANDIDATE'S NAME — PLEASE PRINT

of _____ hereby authorize
OFFICE TITLE

AGENT'S NAME (_____) _____
AGENT'S PHONE NUMBER

to receive and/or file the following nomination documents: Please check applicable forms ()

- Candidate Statement
- Campaign Finance

- Declaration of Candidacy
- Declaration of Intention
- Other: _____ (Specify)

I am aware that the Nomination documents must be properly executed and delivered to the BBGHAD Elections Official no later than 5:00 p.m. on the last day, December 23, 2019.

I request that my name be placed upon the ballot as follows: (Please print)

FIRST NAME MIDDLE NAME OR INITIAL LAST NAME

My residence address is:

STREET ADDRESS

CITY STATE ZIP CODE

My telephone numbers are: (_____) _____ (_____) _____
DAYTIME EVENING

(_____) _____
FAX

My internet addresses are: _____
WEBSITE E-MAIL

CANDIDATE SIGNATURE

DATE